

20-21 Aug: **Joint Base Lewis-McChord Freedom Festival.** Food booths, carnival rides, bounce houses, roving and stage entertainment, military static displays and Kids' World.

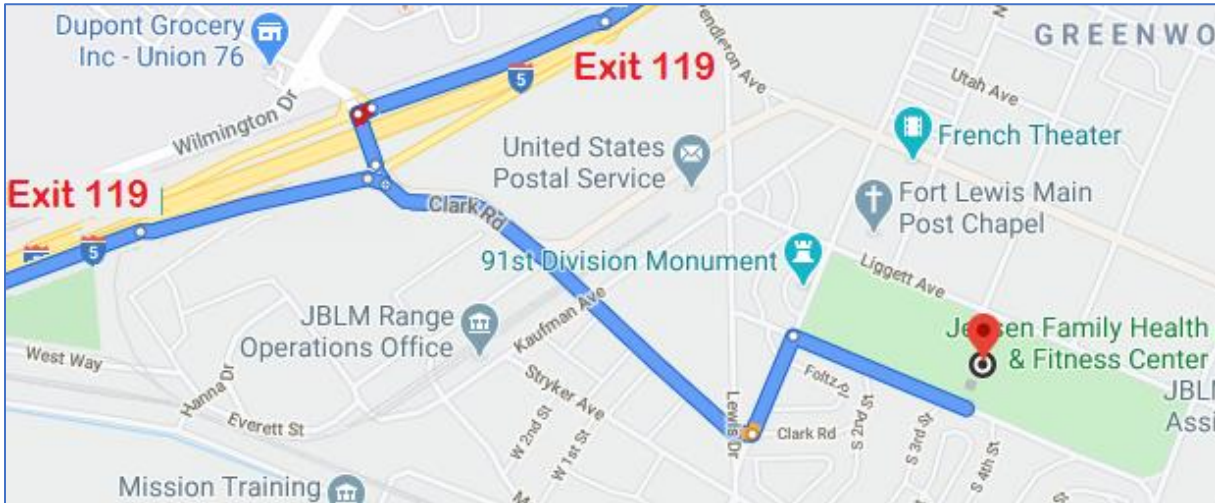
- 20 Aug, Setup after 2:00pm. (Dick & Jerry)
- 21 Aug Static display 11:00am to 6:00pm. A 4-man static display has been scheduled.

(See page 2 for letter from JBLM)

Focal for this event is [Dick Motz](#)

Location: Watkins Field on JBLM. ([Google Map Link](#))

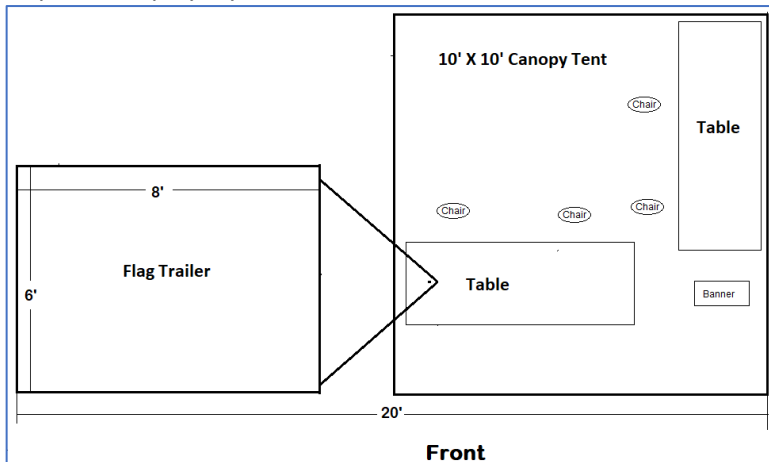
Use exit 119 from both North & South bound I-5



Event Layout Watkins Field



Proposed display layout.



Letter from JBLM



DEPARTMENT OF THE ARMY
JOINT BASE GARRISON HEADQUARTERS, JOINT BASE LEWIS-MCCHORD
1010 LIGGETT AVENUE, BOX 339500, MAIL STOP 1AA
JOINT BASE LEWIS-MCCHORD, WA 98433-9500

REPLY TO ATTENTION OF

Directorate of Family and Morale, Welfare and Recreation

21 May 2020

Dear Living History Groups and Re-enactors,

We would like to invite you to be a part of our Freedom Festival on Joint Base Lewis- McChord in August! This event is designed to showcase and celebrate Joint Base Lewis-McChord's past history, current achievements, and future goals.

This year, Freedom Fest will be held at a location TBD and spans two days, 21-22 August. We are requesting your support to provide a living history display on Friday, August 21 from 11:00am-6:00pm. In addition to a historical section, we will have retail and food booths, carnival rides, bounce houses, roving and stage entertainment, military static displays and Kids' World. Living history setup will take place no earlier than 2:00pm on Thursday, 20 August 2020 and should be completed by 10:00am on Friday, 21 August 2020.

Your organization will be paid on one of the following plans or combination of plans, not to exceed \$500.00 per organization:

1. \$5 per costumed participant. Fee will be based on the average of signed attendance at 11:00am, 2:00pm, and 5:30pm on August 21.
2. \$75 per historic vehicle or weapons trailer. Vehicles must stay until the end of the event. Fee will be based on the average of displays at 11:00am, 2:00pm, and 5:30pm on August 21.
3. \$75 per display, including historic tent, campsite, weapons display, etc. Fee will be based on the average of displays at 11:00am, 2:00pm, and 5:30pm on August 21.
4. \$500 per large display (not to include resale operations). Fee will be reduced by half if display isn't fully operational until 6:00pm.

Fees will be paid by check, mailed 1-3 weeks following the event. Payment requires completion of the attached forms, including the W-9 form with your organization's tax number and mailing address for the check. Please note: According to the IRS, Tax ID must be the same person/entity as to whom the check will be written.

Participants and display equipment must be present between the hours of 11:00am to 6:00pm on Friday, August 21. If participants and/or displays leave earlier due to emergency or inclement weather, except by express permission of the event coordinator (Gloria Tomczewski), fees will be reduced as indicated above.

We will need a list of all weapons that your Organization will be bringing to the event. This list will go to our Dept. of Security Office. Please list all serial numbers if present on weapon.

We will provide adequate space, tables, chairs and other amenities, if possible, as requested on the attached form.

Organizations who wish to hold a demonstration (battle, riding exhibition, etc.) are eligible for additional fees negotiated with Special Events office.

Organizations who wish to have resale operations as part of their displays may do so with prior coordination. They will be charged the craft booth vendor fee for each resale operation (\$130 each). This will be deducted from the fees paid to the organization.

Non DoD ID card holders must fill out the bottom portion of the Access Pass form below. Please put in **full** legal names. Once our security department vets all names, we will notify you via email. Everyone over the age of 16 must have a photo ID and be on the list. Names that are not turned in 2 weeks prior to the event (end of day August 6, 2020) will need to obtain their own pass through our Visitor Center or hop on the shuttle bus at Dupont (119) gate.

If you would like to participate in Freedom Fest, please fill out the attached application form and return via email to the below address or mail to:

DFMWR Special Events Attn: Kimberly
Wargo Box 339500, MS 20

Joint Base Lewis-McChord WA 98433

If you have any questions, please feel free to contact Kim Wargo at 253-967-2085, kimberly.a.wargo.naf@mail.mil or Gloria Tomczewski at 253-967-6772, gloria.h.tomczewski.naf@mail.mil.

Encl 3

Kimberly Wargo
Special Events Assistant